



Window Replacement Agreement

- 1) Contact any board member for window inspection.
- 2) Complete this form and return it to any board member.
- 3) Contact Henderson Glass 229-5506 to schedule an appointment for them to inspect/measure the window. A \$50.00 deposit is due at this time, to order the new glass.
- 4) Once Henderson has completed the installation of the new glass, full payment is due them.
- 5) Mail this window waiver along with a copy of your receipt to PMSI for ½ reimbursement.

I, _____ do agree to pay for one half (1/2) the cost
(co-owner(s) name)

of replacement of the window(s) at my condo know as _____
(unit address)

_____. It is the co-owners responsibility to pay the bill and be reimbursed by PMSI.

Co-Owner Signature

Date

Board Member Signature

Date